

Checklist for Fellow Nominations

- Tell your candidate that you plan to nominate them and include information about ([Share This](#)):
 - The nomination process, including a telephone interview in May from a member of the Nominating Committee
 - The rights and privileges of Fellows, including participation guidelines
 - The requirements of Fellows, including annual dues of \$500
- Start your online nomination, you'll need:
 - Your candidate's first name, last name, and personal email.
 - A short statement on how the candidate stands out in her/his sector, including examples of the candidate's achievements and examples of recognition by peers and professional organizations in her/his sector or discipline.
 - The names of two seconding Fellows.
 - A short statement on how your candidate contributes to a more diverse and robust Academy.
 - A short statement on how the candidate would be a valuable addition to the body of Fellows.
- After submitting Nomination Step 1 online, check in with your candidate to ensure they've received their account creation email from NAPA
- After submitting Nomination Step 1 online, check in with your seconding Fellow(s) to make sure they received the notification email from NAPA
- Once you've been notified by email that your candidate has submitted their information, you have the opportunity to login and review the full nomination but it is not required.
- Celebrate the future of public service!

DEADLINE:
April 30

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